



DATE: August 16, 2011

TO: Local Programs & Area Directors

FROM: Chris Ryan, Director of Competition and Training

RE: Fall Tournament Registration Information

The 2011 Special Olympics Wyoming Fall Tournament is scheduled for Wednesday October 19th thru Friday October 21st, 2011. Athletes will have the opportunity to compete in two sports and multiple events. Registration, Opening Ceremonies and a Celebration Dinner will kick off the event on Wednesday evening from 4:30 PM – 8:30 PM. A Victory Banquet and Dance will take place Thursday evening.

Please read through the enclosed information thoroughly and provide all requested information by the registration deadline. Every effort is being made to provide a quality competition for volunteers and athletes. You can contribute to the quality of the competition experience for your program by being familiar with the information contained in this packet as well as the confirmation e-mail sent out prior to the start of the Fall Tournament.

In this packet you will find general information, a schedule of events, and a list of hotels. In addition, the following forms have been included and are due by **Monday, October 3rd, 2011:**

- Cover Sheet
- Coaches' Roster
- Athletes' Registration Form
- Team Entry Form
- Unified Sports® Team Soccer Entry Form

Return to:
Special Olympics Wyoming
232 East 2nd, Suite 201
Casper, WY 82601
Fax (307) 235-3063

We look forward to seeing you at the 2011 Fall Tournament!

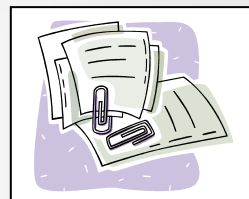


PARTICIPATION GUIDELINES

Special Olympics General Rules states that no program may require Special Olympics athletes or their families to pay for registration, training, participation or competition fee.

Athlete and Unified Sports Partner Forms

Each Local Program is expected to travel with athlete and partner forms. Programs must be able to provide that information at Registration. The Application for Participation and the Release are two different forms for athletes and must be on file with Special Olympics Wyoming prior to training or competing.



Volunteer Registration and Background Checks

Upon registration and repeated every 3 years any “Class A” volunteer (those providing direct services to athletes such as coaches or chaperone must:

- Submit a completed Volunteer Information and Registration form to Special Olympics Wyoming.
- Successfully complete a background check through Special Olympics Wyoming.
- If age seventeen (17) years or younger, provide two (2) written letters of recommendation, one of which is from a person of authority.
- Complete the Protective Behaviors on-line session

Housing Guidelines

Housing arrangements for athletes and coaches are on a one person per bed basis. Arrangements cannot be made that will ask two people to share a bed. Housing male and female athletes and/or volunteers together is not permitted.



The exception to rule above is a married couple.

Alcohol Guidelines

The possession or consumption of alcoholic beverages at a Special Olympics sports event is not permitted. Being under the influence of alcohol is not permitted. In regards to any competitive event this policy is broadly interpreted to be in effect at all sports, housing, meals, and recreation venues associated with the games. Persons violating this guideline will be asked to leave the event and, pending an investigation, may be suspended from participation in Special Olympics Wyoming events.

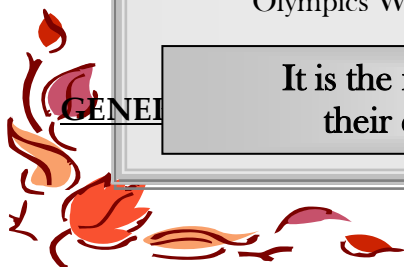


Smoking Guidelines

Special Olympics Wyoming requires that all competition events be smoke-free. Designated smoking areas will be established away from any athletic competition or other activities associated with Special Olympics Wyoming events.



It is the responsibility of Head Coaches to inform all members of their delegation of the Special Olympics Wyoming policies.



Meals - Special Olympics Wyoming is planning to offer dinner on Wednesday, breakfast, lunch and dinner (banquet) on Thursday and breakfast and lunch on Friday.

AREA GAMES

Athletes are encouraged to compete at Area Games (where available) prior to State competitions. Please contact your area director to see if there will be a competition in your area:

Area I	Contact: Lauren Stocchetti	double8ranch@msn.com	(307) 527-7540
Area II	Contact: Brandy Ackland	happyackland@gmail.com	(406) 461-1899
Area III	Contact: Sheila Luna	lunas@laramie1.k12.wy.us	(307) 635-7594
Area IV	Contact: Anita Badgett	anitab@esgw.org	(307) 672-2816
Area V	Contact: Robert Peterson	robertp00@bresnan.net	(307) 267-7224

Minimum Training Requirements

Bowling	8 weeks	12-15 games
Cycling	8-10 weeks	16 hrs
Equestrian	10 weeks	20 hrs
Soccer	10-12 weeks	20 hrs

COMPETITION

- ❑ Athletes may compete in one sport per day
- ❑ The most current rules can be found at the website www.specialolympics.org.
 - *All sports rules were updated in January 2011.*
- ❑ Athletes must have completed training requirements and competed at Area Tournaments (where available) before competing at Fall Tournament.
- ❑ Athletes and Unified Sports® Partners **must** have current medical and consent forms and volunteer applications on file with the Special Olympics Wyoming office prior to participation in the Fall Tournament.
- ❑ All Coaches are required to have a volunteer application on file and to have completed the Special Olympics Protective Behaviors Training. The Protective Behaviors Training can be completed by going to <http://www.sowy.org/protectivebehaviorstraining.shtml>.
- ❑ Athlete should wear athletic attire appropriate for their sport and weather conditions. This means soccer teams need numbers on the back of uniforms. Jeans are appropriate for Western Riding competitors only. Bowlers should wear dress shorts or slacks with a collared shirt.
- ❑ Teams must provide their own adaptive equipment for all sports.
- ❑ In order to properly division athletes for competition and provide the best competition possible for all participants, **it is imperative that accurate and recent** scores/times are provided on registrations for every participant in every event. These scores/times are due by the registration deadline of October 3rd.

Refer to Official Rules to calculate scores and for a description of levels.



Session #1 Sports Choices

(Thursday, October 20th):

Bowling Doubles, Unified Sports Doubles Bowling, Unified Sports Soccer Team and Equestrian.

BOWLING QUALIFYING SCORE

Bowling Doubles	<i>Scratch Score</i>
Unified Sports Doubles	<i>Scratch Score</i>

SOCCER QUALIFYING SCORE

Unified Sports Team	<i>Team assessment</i>
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EQUESTRIAN QUALIFYING SCORE

Working Trails	<i>Level</i>
Showmanship at Halter/Bridle	<i>Levels</i>
Dressage	<i>Level</i>
English Equitation	<i>Level</i>
Stock Seat Equitation	<i>Level</i>
Drill Team	<i>Level</i>
Unified Sports Drill Team	<i>Level</i>

*please check rules for appropriate levels

Bowling

- ❑ Bowling events will be held at El-Marko Lanes, Sunrise Lanes, and Eagle Bowl in Casper, as well as Glenrock Lanes in Glenrock. **Glenrock, while a wheelchair accessible facility, requests that no wheelchairs enter the facility during our event due to limited space.**
- ❑ Tournament play will consist of three games per event.
- ❑ Assisted bowlers (ramp and other adaptive equipment)
 - Must provide their own equipment.
 - Will be heated together. **Please specify who is a ramp bowler.**
 - Bowlers using handle balls will be considered assisted bowlers and will be heated with other assisted bowlers. Please enter as such on the registration form.
- ❑ Scratch score entry for registration. The handicapping system (using a 100% system) will be in place for the heating and awards.
 - Special Olympics Wyoming will handicap the scores by taking the scratch score (submitted on registration) and subtracting from 200. 100% of the difference is the

Session #2 Sports Choices

(Friday, October 21st):

Singles Bowling, Soccer Skills, Cycling and Equestrian.

BOWLING QUALIFYING SCORE

Assisted Bowling	<i>Scratch Score</i>
Singles Bowling	<i>Scratch Score</i>

CYCLING QUALIFYING SCORE

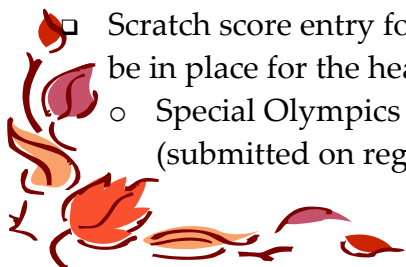
Road Race - 10 Kilometer	<i>Time</i>
Road Race – 5 Kilometer	<i>Time</i>
Time Trial – 5 Kilometer	<i>Time</i>
Time Trial - 1 Kilometer	<i>Time</i>
Time Trial – 500 Meter	<i>Time</i>
Unified Sports 1 Kilometer Time Trial Relay	

EQUESTRIAN QUALIFYING SCORE

Figure 8 Stake Race	<i>Level/Time</i>
Team Relay – 2 Person	<i>Level/Time</i>
Unified Sports Relay	<i>Level/Time</i>
Western Riding	<i>Level</i>
Pole Bending	<i>Level/Time</i>
Barrel Racing	<i>Level/Time</i>

SOCCER QUALIFYING SCORE

Soccer Skills	<i>Total Skills Points</i>
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handicap. The handicap will be added to each of the three games bowled at competition. The computer system takes care of all the handicapping to reduce the chance for error.

- Please be sure athletes and family members are aware that handicapping will be used.
- Please indicate athletes' special needs, if necessary, on the Athlete Registration form. This is for lane assignments and safety purposes.
- **- Bowling Quota allocations**
 - For programs with more than 10 athletes attending Fall Tournament:
 - 60% of the total number of athletes from your program registered for Fall Tournament may compete in singles/assisted bowling.
 - 40% of the total number of athletes from your program registered for Fall Tournament may compete in any form of doubles bowling.
 - Please note, this does not mean that an athlete cannot compete in bowling both days, only that 50% of the team may compete on day one and 40% of the team on day two.
 - Be sure to check this information closely when sending in registration materials. Please pay close attention to your entry percentages.
- **All doubles should complete a team entry form with each individuals scratch score (not combined score) listed on the form.**
- **PLEASE NOTE:** We will make every effort to assign all athletes from each program to the same alley. In some cases that will not be possible. Programs will be notified of alley assignments in the follow-up package sent the week of October 10th.

Soccer

- Athletes may compete in both Soccer Skills and Unified Sports Team Soccer.
- Unified Sports Team Soccer will be played according to Special Olympics Soccer rules. Each team must have three athletes and two Unified Sports partners on the field at all times. If a player has been expelled, the team will play with less than 5 players on the field until substitution is allowed.
- The preliminary score for Soccer Skills should be comprised of the total of a complete Skills competition held during a practice session.
- Team Soccer uniforms must have a number on the back a minimum of 6" tall.
- Please make sure any athlete with Down syndrome has been checked for Atlanto-Axial Instability.
- Rosters should contain a proportionate number of Unified Sports Partners and Athletes.
- Unified Sports Partners should be of similar age and ability level as the athletes with whom they are playing.

Cycling

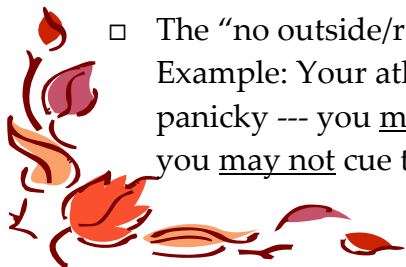
- Cycling athletes may compete in a maximum of three events.
- Cyclists are expected to provide their own equipment ~ a safety check will be conducted before competition.
- Sanctioned helmets are required for practice and competition.



- ❑ Please secure training times for each athlete for each registered cycling event during training sessions and include these times on the registration forms. Times for events are due with registration forms by the registration deadline.

Equestrian

- ❑ Equestrian athletes may compete in a maximum of three events.
- ❑ Events will be run in reverse ability order i.e. Level C, Level B, Level A
- ❑ **Equestrian riders (including coaches) must wear helmets during warm up and competition.**
- ❑ All equestrian relay teams should complete a team entry form and include level and time on team relay registration.
- ❑ If you have more than one rider per horse, please plan to have riders of the same level on different horses to keep the competition running on time. **We have added a form to list riders assigned to each horse.**
- ❑ **Schedule**
 - **Horse warm-up times in the arena:** This is the time for coaches/volunteers to introduce horses to the arena and its unique sounds and smells. (Level A riders will only be allowed to ride if they are under the supervision of a coach.)
 - Wednesday 3:00 – 5:00 p.m.
 - Thursday & Friday 7:00 – 8:30 a.m.
 - Events will run consecutively, not according to the clock. On Thursday, competition will be done at 4:00 p.m. Any scheduled events not completed will start the Friday morning schedule.
 - **Thursday's events:**
 - Working Trails will be set up from 9:30 am to 3:00 pm (breaking for lunch) on the north end of the arena. It will be the responsibility of the athlete (and/or coach) to complete their run within the designated time frame. (Final placing will be according to divisions.)
 - Show at Halter, Equitation classes, Dressage, & Team Relays. Each team is asked to be aware of the activity in the Working Trail arena and always have an athlete competing.
- ❑ Riders' name/number will be called 3 times before elimination. (Athletes will be assigned numbers)
- ❑ Events that have obstacles/elements: rider will be allowed 3 attempts in a timely manner; the Judge will then ask them to move on.
- ❑ If time runs short, relays will be run with 2 teams in the arena at a time.
- ❑ The arena configuration will be 2 working areas on Thursday and 1 on Friday.
- ❑ **Rule reminders:**
 - The "no outside/railside coaching" rule will be enforced except for safety reasons. Example: Your athlete begins to lose their balance at the trot or canter and looks a bit panicky --- you may call out a command, such as, "sit up straight" to rescue them. But you may not cue them as to which direction they need go in a pattern.

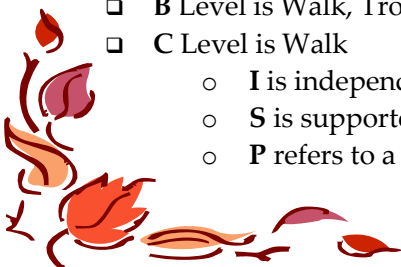


- Please remind your riders and/or horse-handlers to **stay within the gait of the level they are competing in.**
- **Horse Care and Information**
 - **Horses will need a certificate of health dated no more than 30 days before the competition.**
 - Boarding at the Fairgrounds is **\$5.00/night (this price is set by the Fairgrounds and not by Special Olympics Wyoming)**, payable to Special Olympics Wyoming. Riders are responsible for providing their own equipment; including horses.
 - **Remember to bring everything you need to meet the needs of your horse(s).**
 - Minimum of 2 bags of shavings needed per stall.
 - 25 – 50 ft hose to attach to water faucets; unless your daily workout includes carrying water buckets for strength training.
 - Buckets, etc for feed and/or hay. (Don't forget the feed and hay.)
 - Rakes, shovels, etc. for cleaning stalls and raking them clean when competition ends. *Shavings are to be raked out 3 ft into the alley.*
- **Safety Issues**
 - DO NOT TIE HORSES TO ARENA PANELS.
 - If your horse handlers un-hook, please ask them to stay IN the arena to act as spotters.
 - A local veterinarian will be on call. If he is called and services are rendered, it will be at the expense of the team that solicited the services.

□ Levels for equestrian competition include:

Events	CS	CI	BS/BSP	BI/BIP	A/AP
Working Trails					
Showmanship at Halter/Bridle	no		no		
Dressage	no		no		
English Equitation					
Stock Seat Equitation					
Drill Team of 2 or 4					
Unified Sports Drill Team					
Figure 8 Stake Race					
Team Relays					
Unified Sports Team Relays					
Western Riding	no	no	no		
Pole Bending	no		no		
Barrel Racing	no		no		

- A Level is Walk, Trot/Jog, Canter/Lope
- B Level is Walk, Trot/Jog
- C Level is Walk
 - I is independent
 - S is supported
 - P refers to a physical disability that may prevent the rider from posting a trot or sitting a jog



UNIFIED SPORTS® EVENTS

- ❑ Athletes **may not** compete in the same event in Unified Sports **AND** traditional Special Olympics competition.
- ❑ Please make every effort to match athletes with partners of similar age and ability.
- ❑ Unified Sports partners “Application for Participation” and “Volunteer Registration” must be on file with Special Olympics Wyoming prior to training and competition and must be updated every three years.

Registration Confirmation

A confirmation e-mail will be sent to local program coordinators and selected coaches of all participating programs the week of October 10, 2011. Information will include:

- ❑ Confirmation of registration
- ❑ Athlete event registration
- ❑ Status of athlete and partner release forms
- ❑ Volunteer Information
- ❑ Updated schedule of events and sports times
- ❑ Meal Menus
- ❑ A map of the area (including competition venues)
- ❑ Other information as appropriate to insure successful participation in the 2011 Fall Tournament.

Please take the time to review the materials contained in the registration confirmation e-mail and make sure to communicate with us **in advance of the start of the Fall Tournament** any changes, additions or corrections that are necessary for your delegation. This will help ensure that events at the Fall Tournament will run smoother for you and your delegation.

Please Note: The last day to make changes will be 12:00 noon Tuesday, October 18, 2011. Please review your athlete event registration in the registration confirmation e-mail! No new athletes or new events for registered athletes may be added after noon on Tuesday, October 18 unless due to data entry error.

**Programs will be assessed based on registration status as of 12:00 noon on
Tuesday, October 18, 2011.**

For questions, comments or clarification please contact Special Olympics Wyoming at (307) 235-3062, or outside of Casper at (800) 735-8345 or via e-mail at cryan@specialolympicswy.org



2011 Fall Tournament Hotel Listing

The following Area Hotels have been contacted and have agreed to set aside a block of rooms for the nights of October 19th and 20th, 2011. When calling, be sure to identify yourself with Special Olympics.

Days Inn (307) 234-1159
 301 East E St \$ 59.00
 50 doubles (block will be dropped October 5)
 non-smoking

Super 8 East (307) 237-8100
 269 Miracle Dr
 20 doubles (block will be dropped October 5)
 non-smoking \$ 74.00
 Breakfast bar available

MainStay Suites (307) 472-7829
 551 Granite Peak Dr. \$95.00
 41 Rooms (15 doubles(4 ADA accessible)/22 singles)
 Block will be dropped Oct. 6

LaQuinta Inn (307) 315-6147
 400 West F St
 20 Single Rooms \$79.00
 5 Double Rooms
 Block will be dropped Oct. 5

Parkway Plaza (800) 270-7829
 100 rooms \$ 60.00
 ADA accessible rooms available
 Block will be dropped Oct. 5

Super 8 West (307) 266-3480
 3838 CY Avenue \$64.00
 25 double rooms
 Breakfast bar available
 Block will be dropped Oct. 1

Quality Inn & Suites (307) 266-2400
 821 N Poplar
 40 doubles (non-smoking) \$ 84.99
 Continental Breakfast available
 ADA accessible rooms available
 Block will be dropped Oct. 5

Hampton Inn (307) 235-6668
 1100 North Poplar St
 5 double rooms \$99.00
 20 Single Rooms (King Beds)
 Continental Breakfast available
 ADA accessible rooms available
 Block will be dropped Oct. 5

Ramada Plaza Riverside (307) 232-2531
 300 West F St.
 100 Double rooms \$72.00
 Block will be dropped Oct. 1
 Continental Breakfast available

Shilo Inn (307) 237-1335
 739 Luker Lane \$55.00
 30 Doubles
 20 singles + 4 rollaways
 Block will be dropped October 12

Hilton Garden Inn (307) 266-1300
 1150 N. Poplar \$99.00
 25 Double rooms
 Block will be dropped October 5th





2011 Fall Tournament
Coach and Chaperone Roster
 (Please type or print legibly)

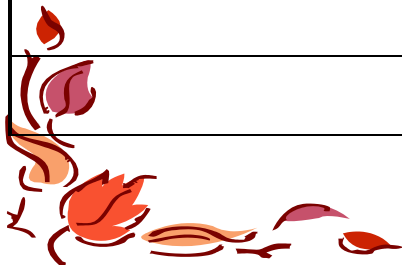


(Make as many copies as necessary to register all coaches and chaperones)

Local Program _____ Local Program Contact _____

Please Alphabetize Names

Coach/Chaperone: Last First	E-mail address	Send Registration Confirmation e-mail?	Sport (please circle one)
		Yes No	Head of Delegation
		Yes No	SO BO EQ CY
		Yes No	SO BO EQ CY
		Yes No	SO BO EQ CY
		Yes No	SO BO EQ CY
		Yes No	SO BO EQ CY
		Yes No	SO BO EQ CY
		Yes No	SO BO EQ CY
		Yes No	SO BO EQ CY
		Yes No	SO BO EQ CY
		Yes No	SO BO EQ CY
		Yes No	SO BO EQ CY

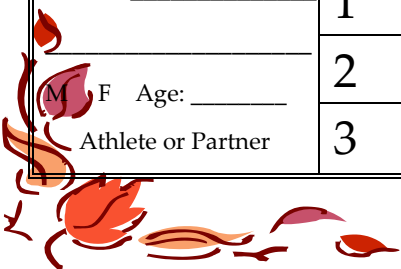




2011 FALL TOURNAMENT

Participant Entry Form (Make additional copies as needed)

	Session # 1, Thursday, October 20 th (Doubles bowling, Equestrian or Team Soccer)	Session # 2, Friday, October 21 th (Singles bowling, Equestrian, Cycling, Soccer Skills)
PARTICIPANT INFORMATION	Sport: _____	
	Level	Score
	1	1
	2	2
Name: _____	3	3
M F Age: _____		
Athlete or Partner		
PARTICIPANT INFORMATION	Sport: _____	
	Level	Score
	1	1
	2	2
Name: _____	3	3
M F Age: _____		
Athlete or Partner		
PARTICIPANT INFORMATION	Sport: _____	
	Level	Score
	1	1
	2	2
Name: _____	3	3
M F Age: _____		
Athlete or Partner		
PARTICIPANT INFORMATION	Sport: _____	
	Level	Score
	1	1
	2	2
Name: _____	3	3
M F Age: _____		
Athlete or Partner		



Two Teams per page
- make additional
copies as needed



Equestrian Relay, Doubles Bowling and Unified Sports Cycling Team Entry Form

<input type="checkbox"/> Equestrian Team Relay	<input type="checkbox"/> Unified Sports Equestrian Team Relay
<input type="checkbox"/> Doubles Bowling	<input type="checkbox"/> Unified Sports Doubles Bowling
<input type="checkbox"/> Equestrian Drill Team	<input type="checkbox"/> Unified Sports Equestrian Drill Team
<input type="checkbox"/> Unified Sports Team Cycling 1K Time Trial Relay	

Coaches Names: _____ Local Program(s): _____

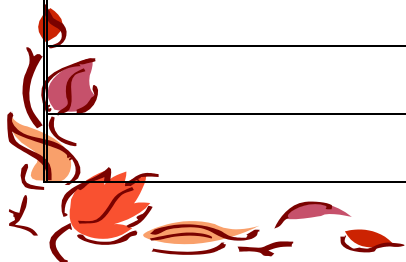
Competitor's Name		Athlete or Unified Sports Partner	Team Name	Individual Score	Team Score
Last Name	First Name				

Equestrian Relay, Doubles Bowling and Unified Sports Cycling Team Entry Form

<input type="checkbox"/> Equestrian Team Relay	<input type="checkbox"/> Unified Sports Equestrian Team Relay
<input type="checkbox"/> Doubles Bowling	<input type="checkbox"/> Unified Sports Doubles Bowling
<input type="checkbox"/> Equestrian Drill Team	<input type="checkbox"/> Unified Sports Equestrian Drill Team
<input type="checkbox"/> Unified Sports Team Cycling 1K Time Trial Relay	

Coaches Names: _____ Local Program(s): _____

Competitor's Name		Athlete or Unified Sports Partner	Team Name	Individual Score	Team Score
Last Name	First Name				





Special Olympics

Wyoming

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One Team per page - make additional copies as needed

Unified Sports Soccer Team Entry Form

Coaches Names: _____ Local Program: _____

Team Name: _____ Team Score: _____

	Competitors Name		Athlete or Unified Sports Partner	Position	Individual Score
	Last Name	First Name			
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

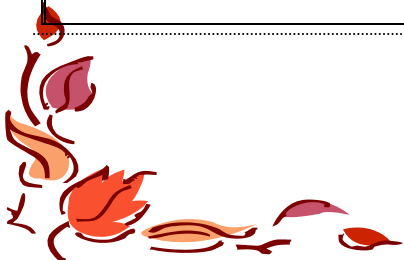




Horse Assignment list

Coaches Names: _____ Local Program: _____

Horses Name	Athlete or Unified Sports Partner	Level	Notes
	1.		
	2.		
	3.		
	1.		
	2.		
	3.		
	1.		
	2.		
	3.		
	1.		
	2.		
	3.		



Fall Tournament Block Schedule

	Thursday AM	Thursday PM	Friday AM	Friday PM
Bowling	Doubles Bowling Unified Sports Doubles Bowling		Assisted Bowling Singles Singles Bowling	
Cycling	No Events		Road Race - 10 Kilometer Road Race – 5 Kilometer Time Trial – 5 Kilometer Time Trial - 1 Kilometer Time Trial – 500 Meter Relay – 1 Kilometer	
Equestrian	Working Trails (All Day) Showmanship at Halter/Bridle Dressage English Equitation Stock Seat Equitation Drill Team Unified Sports Drill Team		Figure 8 Stake Race Team Relay (2-Person) Unified Sports Relay Western Riding Pole Bending Barrel Racing	
Soccer	Unified Sports Team (North Casper Soccer Complex)	Unified Sports Team (North Casper Soccer Complex)	Soccer Skills (North Casper Soccer Complex)	No Events

